#### DAY 4 Tab

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Corporate Body See Also References .....

P. 50-51

#### GEOGRAPHIC NAMES: THINGS TO REMEMBER

Geographic names are established as 151s (convert to 110 or 710 (indicator set to 1) when used as main or added entries; but 651 as subject)

Geographic names always established using reference source (i.e., gazetteers, etc.; see specific sources in LCRI 23.2)

Conflict is absolute -- this means if there is another place in the same country, state, etc., with the same name (whether or not it is in your catalog) you must further qualify hdg. (LCRI 23.4F1)

Establish in the vernacular -- unless there is an authorized BGN conventional name or the name appears on the BGN-exception list in LCRI 23.2.

Geographic names used as qualifiers for corporate hdgs. must be established.

When using geographic names in qualifiers use comma(s) to separate jurisdictions. (AACR2 24.4A1)

Spell out Mount & Saint in English; for U.K. and Canadian place names see LCRI 23.2.

Establish a new NAR when a jurisdiction changes name and connect with see-also refs. or earlier/later see-also refs. (if one-to-one change)

Change NARs for local jurisdictions to change the qualifier to the latest form of name of the larger jurisdiction (LCRI 23.4B)

When using place names in subject access points use latest form of name unless otherwise noted (SCM H 708)

# GEOGRAPHIC NAME REFERENCES THINGS TO REMEMBER

Provide x-refs. for city sections through name of city constructed as 410 hdgs. with indicator set to 1 (LCRI 23.4F2)

X-refs. through jurisdictions are made only made for government bodies entered directly (LCRI26.3A7)

Delete x-refs through jurisdictions when found on NARs for churches, if making other changes (LCRI 24.10B, note #2)

On local place name NARs which have been changed because of change in larger jurisdictions— add previous hdg. as a 4XX (remember to use subfield w set to nnen) (LCRI 23.4B)

Make x-ref. as necessary either for the article or without (LCRI 23.2, p. 4 & LCRI 26.3A3)

ARN: **NEW** [system supplied] Rec stat: Entered: n ► Type: **Upd status:** Enc IvI: Source: Ζ n C Roman: Name use:a Ref status: Mod rec: **Auth status** Subj: Subjuse: a Govt agn: ■ a Series: Auth/ref: Geo subd:n Ser use: n b a Subd type: Ser num: n Name: Rules: c ¶ 1 040 MARC \$b eng \$c MARC ¶ 2 ¶ 3 ¶ 4 ¶ 5  $\P$ 6 ¶ 7 670 History of the Ana Lupe Cristán birthplace and museum, c1991: \$b p. 2 (Shiner, Texas) ¶

▶ 8 670 Rand McNally comm. atlas and mktg. guide, 1989: \$b (Texas: Shiner; Lavaca Co.) ¶

ARN: **NEW** [system supplied] Rec stat: n Entered: Type: **Upd status:** Enc IvI: Z Source: n Roman: Ref status: Mod rec: Name use:a Govt agn: ■ **Auth status** Subj: Subjuse: a a Series: Auth/ref: Geo subd:n Ser use: b n a Ser num: n Name: Subd type: Rules: c ¶ MARC \$b eng \$c MARC ¶ 1 040 2 ¶ 3 ¶ 4 ¶ 5 ¶  $\P$ 6 Lower Turkeyfoot Township road map, 1979. ¶ 7 670 Rand McNally comm. atlas, 1989 \$b 670 8 (Pennsylvania: Lower Turkeyfoot, Township of, in Somerset Co.) ¶

ARN: **NEW Entered:** [system supplied] Rec stat: n Type: **Upd status:** Enc IvI: Source: Ζ n C Roman: Ref status: Mod rec: Name use:a Subj: **Auth status** Subjuse: a Govt agn: ■ a Series: Auth/ref: Geo subd:n Ser use: n a b Ser num: n Name: Subd type: Rules: c ¶ 1 040 MARC \$b eng \$c MARC ¶ 2 ¶ 3  $\P$ 4 ¶ 5 ¶ 6 5 ¶

- ► 7 670 Altitude and configuration of the potentiometric surface in Springfield Township, Bucks County, PA, 1993. ¶
- ► 8 670 Rand McNally comm. atlas, 1991 \$b (Pennsylvania: Springfield, Township of, in Bucks Co. and 8 other counties) ¶

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•	6	5							¶	
•	7	670		The histo	ry of S	St. Mary's, C	Dak La	awn, 1992. <sup>(</sup>	¶	
► Lawr	8 า) ¶	670		Dallas an	d its n	eighborho	ods, 1	992: \$b t.p.	(O	ak
► Lawr	9 n, part	670 t of Da	allas)		Nally c	omm. atlas	, 199 <i>′</i>	1: \$b (Texas	s: O	ak

June 2000

NOTE: Establish the city section.

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•	4	4						П
•	5	4						¶
•	6	5						П
•	7	670	The preh	istory	of Souther	n Rho	desia, 1949	).
•	8	670	BGN, Jui ppl., 19°(		1975 \$b (Sc °0′E)¶	outher	n Rhodesia	a;

► NEW 670 Africa south of the Sahara, 1990 \$b p. 5 (Zimbabwe; Zimbabwe came into existence Apr. 14, 1980 as the successor to the colony of Southern Rhodesia)

ARN: **NEW** [system supplied] Rec stat: n Entered: Type: **Upd status:** Enc IvI: Source: Ζ n C Roman: Ref status: Mod rec: Name use:a Subj: **Auth status** Subjuse: a Govt agn: ■ a Series: Auth/ref: Geo subd:n Ser use: n a b Ser num: n Subd type: Name: Rules: c ¶ 1 040 MARC \$b eng \$c MARC ¶ 2  $\P$ 3  $\P$ 4 ¶ 5 ¶ 6 5 ¶ Minerals industry of Zimbabwe, 1990. ¶ 7 670 Africa south of the Sahara, 1990 \$b p. 5 (Zimbabwe; Zimbabwe came into existence Apr. 14, 1980 as the successor to the

**▶** 9 670

colony of Southern Rhodesia)¶

► Typ Roma Govt Serie	stat: oe: an: agn:	z Up ■ Re ■ Au n Au	tered: 1980 tered: 1980 d status: f status: th status th/ref: me:	a n	Enc IvI: Mod rec: Subj: Geo subd: Subd type	a :n	Source: Name use Subj use: Ser use: Rules:	a b
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•	5	4						¶
•	6	5						¶
•	7	670	Map of Sa	lisbur	y, Rhodesi	a cen	tral area, 1	969.¶
•	8	670						
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ARN: **NEW** Rec stat: Entered: [system supplied] n **Upd status:** Enc IvI: Type: Source: Ζ n Roman: Ref status: Mod rec: Name use:a Govt agn: ■ **Auth status** Subj: Subjuse: a a Geo subd:n Series: Auth/ref: Ser use: n a b Ser num: n Name: Subd type: Rules: c ¶ MARC \$b eng \$c MARC ¶ 1 040 2  $\P$ 3 ¶ 4 ¶ 5  $\P$  $\P$ 6

- ► 7 670 Proceedings of the 8th Regional Conference on Nutrition in Africa, 1996: \$b (held in Harare; Jan. 12th-17th, 1996)¶
- ▶ 8 670 Africa south of the Sahara, 1990 \$b p. 5 (Harare (formerly Salisbury) the capital of Zimbabwe was renamed in 1982)¶
- ▶ 9 670 GEOnet Names Server, July 18, 1996 \$b (Harare, ppl., 17°50′S,31°03′E)¶

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•	4	4						¶	
•	5	4						¶	
•	6	5						¶	
•	7	670	Stanichki	starin	ıy, 1980: \$b	t.p. v	erso (Sara	nsk)¶	
► form	► 8 670 Phone call to BGN, Aug. 12, 1981 \$b (approved form: Saransk, R.S.F.S.R.; ppl., 54°11′N., 45°11′E.; no variants) ¶								
► nam	► <i>NEW</i> 670 BGN, Jan. 8, 1993 \$b (Saransk; no change in name after break-up of Soviet Union) ¶								

#### **UNIFORM TITLES: THINGS TO REMEMBER**

- 1. AACR2 Chapter 25 is optional!!
- 2. Uniform titles are used as a means of catalog management; therefore ut policies are institution specific
- 3. LC does not make a name authority for every uniform title.

Most common situations when ut NARs are needed incl.:

- Same work published under different titles (unrevised editions)
- Translations
- Parts of works
- Need 6XX or 7XX related work added entry on bibliographic record, and no bibliographic record for the work exists in the LC catalog
- Collective uniform titles:

Works

**Selections** 

Works in a single form (Poems, etc.)

- 4. A name authority record created to trace a reference may contain no subfield "b" in the 670 citation
- 5. Not all units of a ut need to be represented by a NAR. (e.g. when cataloging a translation, a NAR for the original title is not likely to be needed)
- 6. The basic information for uniform titles appears on bibliographic records (130, 240, 7xx), therefore there is often no need to record the information on a NAR (cf. #3 above)

# Rules for uniform titles not covered by this "basic" NACO class:

- Series and serials
- Music
- Religious documents other than the Bible
- Legal documents other than laws

## **NAME/TITLE Authority Records**

(DCM Z1, Introduction, p. 2)

#### Create a NAME/TITLE Authority Record When:

- 1. A reference must be traced on the authority record.
- 2. Special research done to establish the heading must be recorded.
- 3. The heading is needed for a *related work* added entry, *and* no bibliographic record for the work exists in the LC database.
- 4. Special information needs to be recorded (e.g., citation title for a law)
- 5. The authority record is needed as part of a project or program (e.g. NACO participants)

dcmz1.p2; August 19, 1996

## **UNIFORM TITLES**

# MOST COMMON CASES WHERE AUTHORITY RECORDS ARE CREATED

Same work published under different titles (un-revised editions)

**Translations** 

Parts of works

Need 6XX or 7XX related work added entry on bibliographic record, and no bibliographic record for the work exists

**Collective uniform titles:** 

Works

**Selections** 

Works in a single form (Poems, etc.)

ARN: NEW **Entered:** [system supplied] Rec stat: n **Upd status:** Type: Enc IvI: Source: Z n C Roman: Ref status: Mod rec: Name use:a Govt agn: ■ Subjuse: a **Auth status** Subj: a Geo subd:n Ser use: Series: Auth/ref: a Subd type: Ser num: n Name: Rules: c ¶ 1 040 MARC \$b eng \$c MARC ¶ 2 1 3 1 4 1 5 1 6 5 1 7 670 Such is life in Arlington, 1994. ¶

(English translation of: Así es la vida en Arlington; written by Sherman Clarke)

June 2000

ARN: NEW **Entered:** [system supplied] Rec stat: n **Upd status:** Enc Ivi: Source: ► Type: Z n Mod rec: Ref status: Name use:a Roman: Subj: Subj use: a Govt agn: ■ **Auth status** a Geo subd:n Ser use: Series: Auth/ref: n a Subd type: Rules: Ser num: n Name: c ¶ MARC \$b eng \$c MARC ¶ 1 040 2 1 3 1 4 ¶ 5 1 6 5 1 7 670 The ultimate curtain book, 1994. ¶

(heading for author: Forbes, Isabella)
Published previously under the title: Complete curtain book

NEW ARN: [system supplied] Rec stat: Entered: n Type: **Upd status:** Enc lvl: Source: Z n C Ref status: Mod rec: Name use:a Roman: Govt agn: ■ Subjuse: a **Auth status** Subj: a Geo subd:n Series: n Auth/ref: a Ser use: b Subd type: Ser num: n Name: Rules: c ¶ 1 040 MARC \$b eng \$c MARC ¶ 2 1 3 1 4 1 5 1 6 ¶ 670 Tonia Todman's candlewicking book, 1993. ¶ 7

(heading for author: Todman, Tonia)

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•	4	4			_				П
•	5	4	-		_				П
•	6	5			_				¶

► 7 670 John Irving reads from The world according to Garp [SR] p1985 \$ (excerpts from the novel: The world according to Garp) ¶

(heading for Irving: Irving, John, 1942-)

ARN: Rec stat: ► Type: Roman: Govt agn: Series: Ser num:	z Upd ■ Ref : ■ Auth	status: status: n status n/ref:	tem s - - - a -	upplied] Enc lvl: Mod rec: Subj: Geo subd Subd type	a :n	Source: Name use Subj use: Ser use: Rules:		1
· 1	040	MARC \$b	eng \$	c MARC ¶				
<b>&gt;</b> 2	1						¶	
<b>3</b>	4						П	
<b>4</b>	4						¶	
<b>&gt;</b> 5	4						¶	
<b>6</b>	5						¶	
· 7	670	By-line, E	rnest	Hemingwa	y, c19	90. ¶		

(selected correspondence, short stories, etc.; heading for Hemingway: Hemingway, Ernest, 1899-1961)

ARN: NEW **Entered:** [system supplied] Rec stat: n Type: **Upd status:** Enc lvl: Source: Z n Ref status: Roman: Mod rec: Name use:a Govt agn: ■ **Auth status** Subj: Subjuse: a a Auth/ref: Geo subd:n Ser use: Series: n а b Subd type: Ser num: n Name: Rules: c ¶ MARC \$b eng \$c MARC ¶ 1 040 2 1 3 1 4 1 5 ¶ 1 6 The short stories of Ernest Hemingway, 1986. ¶ 7 670

(heading for Hemingway: Hemingway, Ernest, 1899-1961)

#### SINGLE LAW UNIFORM TITLES: THINGS TO REMEMBER

#### Dates in the u.t.:

Always include the date if it is part of the citation title

Supply the date (in parentheses) if the jurisdiction has enacted two or more laws with the same title but the citation title does not include the date

Do not supply the date if the jurisdiction has enacted but a single law with that title when there is no conflict

If date is used in u.t., justify in 670

References are not needed unless they are true variants of the law title, not title on t.p.

IF necessary, make a reference without the jurisdiction cf. LCRI25.15A2

#### LAW TITLE CHANGES:

Change the NAR to reflect the new title (be sure that the law was not reenacted; if the law was re-enacted make a new NAR)

Law title changes are not coded earlier/later

Make a reference through the old title and code subfield w "nnen"

REMEMBER to justify title change in 670 -- and to report BFM

#### OTHER THINGS TO REMEMBER

670s should contain the wording as found in the text (this act may be cited as: .... ) to justify u.t.

It is not necessary to justify the jurisdiction if it is not otherwise indicated

If none of the options listed in AACR2 25.15A2 is available to the cataloger make the NAR provisional (code 008/33= c)

**Capitalization:** capitalize the word "code" only if the code was enacted as a single law (cf. Appendix A.20)

#### COLLECTED LAW U.T.s: THINGS TO REMEMBER

**References** are always made for variants of the title when applying LCRI25.15A1 if a u.t. has been assigned to the collection (cf. 25.2E2)

Make a reference for the title proper constructing it as name/title (cf. LCRI25.15A1)

**670s** for subject compilations should contain the wording as found in the text when using a citation title (this act may be cited as: ....) to justify the uniform title

It is not necessary to justify the jurisdiction if it is not otherwise indicated

#### Dates:

Always include a date in collections of U.S. state codes (LCRI25.15A1, p. 4)

For other general collections (non-state; non-U.S.) dates are not necessary unless needed to distinguish from other editions bearing the same u.t. (LCRI25.15A1, p. 1)

When a date is used in the uniform title remember to justify in 670

ARN: NEW [system supplied date] Rec stat: Entered: n Upd status:\_ Enc lvl:\_ ► Type: Source: Z С Roman: Ref status: Mod rec: Name use:a Subj use: Govt agn: ■ Auth status\_ Subj: a Series: Auth/ref: a Geo subd:n Ser use: b n Subd type: c ¶ Rules: Ser num: Name: n MARC \$b eng \$c MARC ¶ 1 040 2  $\P$  $\P$ 3

Arkansas code of 1987 annotated, 1987. ¶

4

670

ARN: NEW Rec stat: [system supplied date] n Entered: ► Type: Upd status:\_ Enc IvI: Z Source: С Ref status: Roman: Mod rec: Name use:a Govt agn: ■ Auth status Subj: a Subj use: Series: Geo subd:n Auth/ref: Ser use: b n Ser num: Subd type: Name: Rules: c ¶ n 1 MARC \$b eng \$c MARC ¶ 040 2  $\P$ 3 The Nuclear Waste Policy Act, as amended, 1995: \$b p. i 670 4 (This Act may be cited as The Nuclear Waste

Policy Act of 1982) ¶

ARN: NEW [system supplied date] Rec stat: Entered: n Upd status:\_ ► Type: Z Enc IvI: Source: Ref status: Roman: Mod rec: Name use:a Auth status:\_ Govt agn: ■ Subj: a Subj use: Auth/ref: Series: Geo subd:n Ser use: b n а Subd type: Ser num: Name: Rules: c ¶ n

- ▶ 1 040 MARC \$b eng \$c MARC ¶

- ► 4 670 Virginia Housing Law ... 1991: \$b p. 1 (36-96.1: referred to as the Virginia Fair Housing Law) ¶

**NEW** ARN: [system supplied date] Rec stat: Entered: n Upd status:\_ ► Type: Enc IvI: Source: Z С Ref status: Mod rec: Name use:a Roman: Auth status Subj use: Subj: a Govt agn: а Auth/ref: Geo subd:n Ser use: Series: b n Rules: Ser num: Name: Subd type: n c ¶ MARC \$b eng \$c MARC ¶ 040 1 2 1 3  $\P$ Oregon revised statutes annotated, c1983- ¶ 670 4

Note on t.p.:

Containing the text of Oregon Revised Statutes (1953 edition), with the addition of all statutes of a general application in effect on September 27, 1987, including statutes enacted by the Sixty-fourth (1987) Legislative Assembly.

ARN: NEW

Rec stat: n Entered: [system supplied date]

Type: Z Upd status:\_ Enc IvI: Source: C Ref status:\_ Mod rec: Name use:a Roman: Auth status: Subjuse: a Govt agn: ■ Subj: а Auth/ref: a Geo subd:n Ser use: Series: Subd type: Ser num: n Rules: Name: c ¶

- ▶ 1 040 MARC \$b eng \$c MARC ¶
- · 3 4\_\_\_
- **4** 4
- ► 5 670 Annotated Insurance Contracts Act, 1994: \$b p. 7 (short title: Insurance Contracts Act 1984) ¶

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         NEW
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              Entered: [system supplied date]
              Upd status:_
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Type:
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                                          Source:
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                                          Subjuse: a
Govt agn: ■
                                     а
            Auth/ref: a
Series:
                            Geo subd:n
                                          Ser use:
                            Subd type:
                                          Rules:
Ser num: n
              Name:
                                                    c ¶
                   MARC $b eng $c MARC ¶
    1
         040
                                         1
    2
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                                             1
```

670 Revised statutes of Newfoundland, 1990, c1990. ¶

4

Govt agn: ■ Auth status:\_ Subj: a Subj use: a Series: n Auth/ref: a Geo subd:n Ser use: b

Ser num: n Name: \_ Subd type: Rules: c ¶

- ► 1 040 MARC \$b eng \$c MARC ¶
- **→ 2 1\_\_\_**
- **3** 4
- **4** 4
- Texas property tax laws, 1986?-: \$b v. 1, p. 3 (citation title: Property tax code)

ARN: NEW [system supplied date] Rec stat: n Entered: ► Type: Enc IvI: Upd status:\_ Source: Z C Ref status:\_ Roman: Mod rec: Name use:a Auth status\_ Subj: Govt agn: ■ Subj use: a a Auth/ref: a Geo subd:n Series: Ser use: n b Ser num: n Name: Subd type: Rules: c ¶ MARC \$b eng \$c MARC ¶ 1 040 2 1 3 1 General laws of Rhode Island, 1956. ¶ 670 4

#### REFERENCE EVALUATION EXERCISE 1

ARN: N Rec stat Type: Roman: Govt ag Series: Ser num 1	: n z = n: = n	Entered: Upd status: Ref status: Auth status Auth/ref: Name: n8001	a b a a n	Mod rec: Subj: Geo subd: Subd type:	n a n	Source: Name use: Subj use: Ser use: Rules:	a a b	¶			
<b>&gt;</b> 2	040	MARC	\$c	MARC ¶							
<b>&gt;</b> 3	1 10	2 Green	Greenhouse, Arlington, Tex. (Restaurant) ¶								
<b>-</b> 4	4 10	1 Arling	ıton,	Tex. \$b Gr	eenho	ouse (Resta	aura	ant)¶			
<b>&gt;</b> 5	5 50	Resta	uran	ts, taverns	, etc.	\$z Texas		¶			
<b>▶</b> 6	670	cookt (Resta	Corbitt, H. Helen Corbitt's Greenhouse cookbook, 1979 (a.e.) \$b t.p. (Greenhouse) pref. (Restaurant in Arlington, Tex; owned by Great Southwest Corp.; estab. 12 yrs. ago)								
NEW 670 Helen Corbitt's Green						se cookboo	ok,	1994.			

#### GENERAL NOTES ON EVALUATING EXERCISE 1

- 1. The code a in RULES and CRC indicates a heading using earlier rules, not suitable for use on a fully evaluated AACR2 bibliographic record.
- 2. Use the addition (Restaurant) to indicate corporateness, AACR2 24.4B1, but not the location for a restaurant, unless the database has a conflict.
- 3. Optional for NACO: Make a linking reference with \$wnnaa to show pre-AACR2 heading is not a valid reference.
- 4. Delete 410 1 Arlington...; LCRI 26.3A7, xref through place is for government bodies.
- 5. Delete 550 Restaurants...; MARC 21 AF 550 blue page, do not use in NARs; Z1 yellow page 5xx, routinely delete all subject-to-name references when changing a record for another reason.
- 6. Name in 1xx appears in new 670 \$a; no \$b needed.

#### REFERENCE EVALUATION EXERCISE 2

ARN:	NEW									
Rec stat: n		Entered:		1985	51311					
► Typ	e:	Z	Upd s	tatus:	а	Enc Ivi:	n Source:			
Roma	n:		Ref s	status:	n	Mod rec:		Name use:	а	
Govt	agn:		Auth	status	а	Subj:	а	Subj use:	а	
Serie	s:	n	Auth/	ref:	а	Geo subd:	n	Ser use:	b	
Ser n	um:	n	Name	) <b>:</b>	n	Subd type:		Rules:	b	¶
•	1	010		n85012	2345					
•	2	040		MARC	\$c M	ARC ¶				
•	3	100	1	Jones,	John	Robert, \$d 1	1842-		¶	
•	4	670		Frontie	er tea	cher, 1927: \$	b t.p. (	J. R. Jones)	¶	
NEW 670 Father of our university, 1899: \$b t.p. (J. R. Jones) pref. (founder of the Univ. of Idaho; b. Pocatello, 1842; d. Moscow, 1915)¶										

#### **GENERAL NOTES ON EVALUATING EXERCISE 2:**

- 1. The code b in RULES and CRC indicates an AACR1 heading, not suitable for use on a bibliographic record without full evaluation; LCRI 26. Reference Evaluation.
- 2. Usage on both the original and the newer items is J.R. Jones, which doesn't match the AACR1 1xx.
- 3. The date 1842- is so long ago that we'd expect it to be b. 1842, but with the death date available, we'll include both dates.
- 4. Make a cross reference using the fuller form of name, since the "primary elements" are different, and include full dates to match 1xx; LCRI 26.2, Referring from Variant Forms, 2)
- 5. Optional for NACO: Include a 4xx linking reference to the earlier heading, using the \$w control subfield. The string is similar to the new 4xx Jones, John Robert, but contains only the birth date, not the full dates, so normalization is not a problem.
- 6. Adjust the fixed field codes as needed.

7.

#### REFERENCE EVALUATION EXERCISE 3

	ARN:	NEW									
Rec stat: n		n	Enter	ed:	1987	<b>'1311</b>					
	► Typ	e:	Z	Upd s	status:	а	Enc Ivi:	n	Source:		
	Roma	ın:		Ref s	status:	b	Mod rec:		Name use:	а	
	Govt	agn:		Auth	status	а	Subj:	а	Subj use:	а	
Series:		s:	n	Auth/ref:		а	Geo subd:	n	Ser use:	b	
Ser num:		um:	n	Name:		n	Subd type:		Rules:	C ¶	
	•	1	010		n8701	2345	•				
	•	2	040		MARC	\$c N	IARC ¶				
	•	3	1 10	2	Weste Comm		•	versit	y. \$b Colleg	e of	1
	•	4	4 10	2	Bowlin	ng Gı	een College	e of Co	ommerce.		1
	•	5	4 10	1	Bowlin	ng Gı	een, Ky. \$b	Colle	ge of Comm	erce.	¶
	•	6	4 10	2		_	een Busine \$b College		iversity, Bov nmerce.	wling	¶
	•	7	4 10	2			entucky Uni Commerce.	versity	y. \$b Bowlin	g Gre	en ¶
	•	8	5 10	2	Weste Comm		_	te Col	lege. \$b Col	lege o	of ¶

Business University was organized in 1922. In 1963 it became the College of Commerce of Western Kentucky State College. In 1966 when Western Kentucky State College was renamed Western Kentucky University, the College of Commerce continued as a part of the University. \$a Works by this body are found under the following headings according to the name used at the time of publication: \$a Bowling Green Business University, Bowling Green, Ky. College of Commerce. \$a Western Kentucky State College. College of Commerce. \$a Western Kentucky University. College of Commerce. \$a SUBJECT ENTRY: Works about this bodies are entered under the name used during the latest period covered. ¶

#### GENERAL NOTES ON REF. EVAL. EXERCISE 3:

NACO participants are required to evaluate this AACR2 NAR only if they need to add new information or if the heading doesn't accurately represent the piece. LCRI 26.3B-C discusses reference evaluation in detail. This record includes three different names of the College of Commerce and needs more than one NAR. In all of them:

#### Sequence of names:

1922 College of Commerce of Bowling Green Business University 1963 College of Commerce of Western Kentucky State College 1966 Western Kentucky University, the College of Commerce

- 8. Delete ending punctuation from 1xx, 4xx, and 5xx fields; Z1 Yellow pages 1xx, 4xx, 5xx
- 9. Delete 410 1 Bowling Green, Ky. \$b College of Commerce, because there's no need for a reference traced through place.
- 10. When making NARs for a sequence of names, include earlier and later cross references only for forms of the name which were in use immediately before or immediately after the 1xx form of name; LCRI 26.3B-C, See Also References, p. 1
- 11. Convert the information in the 665 to a 667, giving only as much as each NAR needs to justify 1xx heading and cross references; 26.3B-C, See Also References, 3) Procedures
- 12. Add a 670 for the new item which prompted reference evaluation to the NARs which include that name. The new 670 may not belong on all NARs in the sequence; Z1 Yellow pages, 670, General.
- 13. If there are many earlier forms of name, consider whether a NAR is needed for each form of name for publications in the database, or if the earliest form of name should be a 4xx variant on the nearest NAR.
- 14. Each name in this group is a 24.13, type 5 subordinate body. The parent bodies must be established.
- 15. Adjust the fixed field codes as needed.

#### **CHANGES TO EXISTING NARs (OCLC)**

#### WHY:

To add new information (additional 670 field)

To add variant form of name (4xx or 5xx) (justify with 670)

To change 4xx to resolve conflict

To change form of heading (1xx) (must justify with 670)

- a. Conflict
- b. Existing heading incorrect (AACR1, etc.)

  (may need to change 008/10 RULES from b to c)
- c. Name change (personal or geographic, author preference) (may need to code subfield w nnen)

#### Remember when changing ESTC or BL 1xxs notify Coop or BL

To change status in fixed field:

a. from provisional to full

(change 008/33 (Auth Status) from c to a)

b. from preliminary to full

(change 008/33 (Auth Status) from d to a)

To **eval**uate **ref**erences (if making other change) (change 008/29 (Ref Status) from b to a)

To apply AACR2 22.20 (make NAR non-unique) or to undo

(change 008/32 (Name) from a to b) (change 008/32 (Name) from b to a)

To add 053 field (for literary authors)

To consolidate information when duplicates have been identified\*

Remember to report BFM or to request deletion of duplicates

\* cf. Guidelines for determining ...

#### **DUPLICATE HEADINGS: THINGS TO REMEMBER**

#### **GUIDELINES FOR DETERMINING WHICH TO KEEP**

#### **GENERALLY:**

Only one NAR for each entity (except earlier/later, pseudonym combos)

Keep heading which causes the least effort to change or consolidate
If 2 NARs have different 1xx: keep properly formulated 1xx
If 2 NARs have same 1xx: keep the one causing least effort
If both equal in terms of efficiency, toss a coin

Transfer data if it adds new or important info to the NAR you keep

Search for related NARs; change all NARs affected; submit NARs while under review; replace NARs when independent

Search for related bib records with the deleted 1xx; report BFM to Coop liaison

#### **NOTIFYING COOP:**

Identify which NAR to delete and which NAR to keep

Remind liaison of need for **BFM** via email:

n86-1234 dup of n93-1244 keep latter; BFM all affected records from: Greene, John, 1953- to: Greene, John (John Wayne), 1953-

or: Please delete nr95-1234 in favor of no95-1230; BFM 95-22222)

**Don't AGONIZE!** Exercise judgement; **Be CONFIDENT!**; It's a dynamic file. Any cataloger with more info is welcome to improve the NAR in the future

ARN: **NEW Entered:** [system supplied] Rec stat: n ► Type: **Upd status:** Enc lvl: Ζ a Source: n C Roman: Ref status: Mod rec: Name use:a n Govt agn: ■ Auth status: Subj: Subjuse: a a a Geo subd: n Series: Auth/ref: Ser use: a b Subd type: c ¶ Ser num: n Name: a Rules: MARC \$b eng \$c MARC ¶ 040 1 2 ¶ 3 ¶ 4 ¶

>[NEW] 5 670 Scarlet seed, 1987: \$b t.p. (Edith Pargeter) jkt. (b. 1913; d. 1995; writes mystery novels under pseudonym of Ellis Peters)¶

**Existing NAR for Peters on following page** 

ARN: no95045678

Rec stat: n Entered: 19951311

Type: **Upd status:** Enc IvI: Source: Z a n Ref status: Roman: Mod rec: Name use:a n Auth status: а Govt agn: ■ Subj: а Subjuse: a Series: Auth/ref: Geo subd: n а Ser use: b n Ser num: n Name: а Subd type: Rules: c ¶

- 1 040 MARC \$b eng \$c MARC ¶
- > 2 1 00 10 Peters, Ellis, \$ 1913- ¶

- ► 5 670 Hortensius, friend of Nero, c1937: \$b t.p. (Ellis Peters) jkt. (b. 1913) ¶

ARN:		no94056789								
Rec stat:		n	Ente	red:	1994 <sup>′</sup>	1311				
► Type:			Upd :	status	:	а	Enc IvI:	n	Source:	C
	an:		Ref s	tatus:		n	Mod rec:	i !	Name use	a
Govt	agn:		Auth	status	3	a	Subj:	а	Subj use:	а
	es:	n	Auth			а			Ser use:	b
Ser r	num:	n	Name	e:		а	Subd typ	e:	Rules:	c ¶
•	1	040		MARC	C \$b 6	eng \$	c MARC	¶		
•	2	1 00	10	Mitch	ell, H	enry			П	
•	3	4_	_							¶
•	4	4								¶
•	5	4_								¶
•	6	5								¶
•	7	670	Esse	ntial e	arthn	nan, d	c1981: \$b	t.p. (He	enry Mitche	·II) ¶

June 2000 NACO Day 4, p. 35

▶[NEW] 8 670 Essential earthman, c1993: \$b p. vii (Henry Mitchell,

b. 1923, d. 1993) ¶

ARN	1:	nr95067890									
Rec	stat:	n Ei	ntered: 1995	1311							
► Ty	pe:	z U	pd status:	а	Enc IvI:	n	Source:	С			
Ron	nan:	■ R	ef status:	n	Mod rec:		Name use:a				
Gov	t agn:	<b>■</b> A	uth status	а	Subj:	а	Subj use:	а			
Seri	es:	n A	uth/ref:	а	Geo subd:	n	Ser use:	b			
Ser	num:	n Na	ame:	b	Subd type	:	Rules:	c ¶			
▶ 1 040 MARC \$b eng \$c MARC				c MARC ¶							
•	2	1 00 10	Farrell, Ha	arry ¶	Ī						
•	3	670	[Author of	[Author of San Jose, and other famous places]							
¶				-	41 6	-	1000	<b>A.</b> .			
<b>&gt;</b>	4_	670	•		other famou	•	•	\$b t.p.			
(Har	ry Far	rell) jkt.	(newspaperm	an; II	ves in San .	Jose,	Calif.) ¶				
•	► 5 670 [Author of Exploring family origins and old										
Lon	gford	town] ¶									
•	6	670			y origins ar			•			
1990: \$b p. 1 (Harry Farrell, lives in Longford, Ireland) p. 4 of cover											

► 7 675 Who's who & what's what & where in Ireland, 1973

▶[NEW] 8 670 Cont. authors, v. 139 (1993) \$b (Farrell, Harry (Guy), b. 1924; resident San Jose, CA; journalist, San Jose Mercury News, 1946-86; author of San Jose, and other famous places; San Felipe story; Swift Justice; Recon diary; work in progress Reporter on the beat)

A blank NAR form can be found on the following page.

(employee of the Longford leader, Longford, Ireland) ¶

ARN: Rec stat: Type: Roman: Govt agn: Series: Ser num:		Ref status: _ N Auth status _ S n Auth/ref: a G	inc Ivi: n Source: c lod rec: Name use:a lubj: a Subj use: a leo subd: n Ser use: b	¶
•	1	040 MARC \$b eng \$c	MARC ¶	
•	2	1	П	
•	3	4	П	
•	4	4	П	
•	5	4	П	
•	6	5	П	
•	7	670	П	

n95078901 ARN: Rec stat: Entered: 19951311 n **Upd status:** Enc IvI: Type: Z a Source: n Roman: Ref status: Mod rec: n Name use:a Auth status Govt agn: ■ а Subj: Subjuse: a a Geo subd: n Series: Auth/ref: Ser use: n а b Ser num: n Name: Subd type: Rules: c ¶ а DLC \$c DLC ¶ 1 040 2 1 00 10 Hoadley, Steve ¶ 3 ¶ 4 ¶ 5  $\P$  $\P$ 6

► 7 670 Improving New Zealand's defense policy and the ANZUS dispute, 1986: \$b t.p. (Steve Hoadley) ¶

Note: Two verified NARs exist for Hoadley (see following page for the other). There are ten bib records with the usage Steve Hoadley and one bib record using J. Stephen Hoadley.

ARN: nr9409012

Rec stat: n Entered: 19941311

Type: **Upd status:** Enc IvI: Z a Source: n Roman: Ref status: Mod rec: Name use:a n **Auth status** Govt agn: ■ а Subj: Subjuse: a a Series: Auth/ref: Geo subd: n a Ser use: b n Ser num: n Name: а Subd type: Rules: c ¶

- ▶ 1 040 MARC \$b eng \$c MARC ¶
- ▶ 2 1 00 10 Hoadley, J. Stephen ¶

- ► 6 670 Improving New Zealand's democracy, 1979: \$b t.p. (J. Stephen Hoadley) ¶
- > 7 675 WW in NZ, 1978

ARN: n9301293

Rec stat: n Entered: 19931311

Type: Z Upd status: a Enc lvl: Source: n Roman: Ref status: Mod rec: a Name use:a Auth status Govt agn: ■ а Subj: Subjuse: a a Series: Auth/ref: а Geo subd: n Ser use: n b Ser num: n Name: Subd type: Rules: c ¶ а

- 1 040 DLC \$ eng \$c DLC ¶
- 2 1 00 10 Korbin, Frances Cruger, \$d 1942- ¶
- > 3 4 00 10 Cruger, Frances, \$d 1942- ¶

- ► 6 5 \_\_ \_ \_ ¶
- ► 7 670 Ethnic factor in family structure, 1979: \$b t.p. (Frances Cruger Korbin) p. 1 (b. 6-12-42; married Samuel Korbin, 3-12-64; daughter of Henry Cruger) ¶
- ►[NEW] 8 670 Ethnicity and the new family economy, 1989: \$b t.p. (Frances Goldscheider) p. 4 (Frances Cruger Korbin; married William Goldscheider Sept. 12, 1980)

ARN: no8901234 Rec stat: n Entered: 198901311 Type: Z Upd status: a Enc IvI: Source: n Ref status: Roman: Mod rec: n Name use:a Auth status Govt agn: ■ a Subj: Subjuse: a a Series: Auth/ref: Geo subd: n Ser use: n а b Ser num: n Name: Subd type: Rules: c ¶ n MARC \$b eng \$c MARC ¶ 1 040 2 1 10 20 Australian Historical Association ¶ 3 ¶ 4 ¶ 5 ¶  $\P$ 6

► 7 670 Bibliography of the history of women in France, 1990: \$b t.p. (Australian Historical Association (Melbourne)) ¶

►[NEW] 8 670 Bibliography of Australian women's history, c1990: \$b t.p. verso (Australian Historical Association; A.H.A. bibliographies in women's history)

ARN: nr9012345 Rec stat: Entered: 19901311 n Type: Upd status: Enc IvI: Source: Ζ a n Ref status: Mod rec: Roman: Name use:a n Auth status Govt agn: ■ a Subi: Subjuse: a а Series: Auth/ref: Geo subd: n n Ser use: а b Ser num: n Name: Subd type: Rules: c ¶ n 1 MARC \$b eng \$c MARC ¶ 040 1 10 20 **International Working Group for the** Construction of Sports and Leisure Facilities ¶ 3  $\P$ 4 ¶ 5 ¶ 6 ¶

- ▶ 7 670 Sports and leisure developments, 1980: \$b cover (International Working Group for the Construction of Sports and Leisure Facilities)
- >[NEW] 8 670 Sports and the construction of leisure facilities, 1990: \$b t.p. (International Association for Sports and Leisure Facilities (formerly International Working Group for the Construction of Sports and Leisure Facilities))

#### Blank NAR form on following page

ARN: Rec stat: ► Type: Roman: Govt agn: Series: Ser num:	■ Ref status: _ Mod rec: Name use:	
<b>1</b>	040 MARC \$b eng \$c MARC ¶	
<b>&gt;</b> 2	1	¶
<b>&gt;</b> 3	4	¶
<b>4</b>	4	¶
<b>&gt;</b> 5	4	¶
<b>6</b>	5	¶
<b>&gt;</b> 7	670	¶

ARN:

n95234567

Rec stat: n Entered: 19951311 Enc IvI: Type: Z Upd status Source: a n Roman: Ref status a Mod rec: Name use:a Auth status С Govt agn: ■ Subj: Subjuse: a a Series: Auth/ref: Geo subd: n Ser use: n а b Ser num: n Name: Subd type: Rules: c ¶ n DLC \$ eng \$c DLC ¶ 1 040 2 1 10 20 Technology Foundation of the State of Acre (Brazil) ¶

- ▶ 3 4 10 10 Acre (Brazil). \$b Technology Foundation ¶
- ► 5 4 \_ \_ \_ \_ \_ ¶
- ► 7 670 The Acre project, 1991: \$b t.p. (Technology Foundation of the State of Acre) ¶
- ▶[NEW] 8 670 Monitoramento da cobertura florestal do Estado do Acre, 1990:\$b t.p. (Fundação de Technologia do Estado do Acre) ¶

ARN: Rec stat: ► Type: Roman: Govt agn: Series: Ser num:	z Upd s ■ Ref st	tatus: status ref:	a n	Enc IvI: Mod rec:	a n	Source: Name use: Subj use: Ser use: Rules:	а	
<b>1</b>	040	MARC \$b e	ng \$0	MARC ¶				
<b>&gt;</b> 2	1							П
<b>&gt;</b> 3	4						¶	
<b>→</b> 4	4						П	
<b>▶</b> 5	4						¶	
<b>6</b>	5						П	
► 7 Meriden, 0		Miller lighti	ing fi	xtures, c19	81: \$k	o t.p. (Miller	· Con	npany;

The name Miller Company conflicts with the 410 on the authority record for Eric Miller Company (see NAR on following page)

ARN: n93234569

Rec stat: n Entered: 19931311

Type: Z **Upd status:** Enc IvI: Source: a n Roman: Ref status: Mod rec: а Name use:a Auth status Subj: Subjuse: a Govt agn: ■ а а Series: Auth/ref: Geo subd: n Ser use: а n b Ser num: n Name: Subd type: Rules: c ¶ n

- 1 040 DLC \$ eng \$c DLC ¶
- ▶ 2 1 10 20 Eric Miller Company ¶
- > 3 4 10 20 Miller Company ¶

- ► 7 670 Body mechanics and lifting, c1984: \$b t.p. (Eric Miller Company) cover (Narberth, Pa.) ¶

n95034560 ARN: Rec stat: Entered: 19951311 n **Upd status:** Enc IvI: Type: Z a Source: n Roman: Ref status: Mod rec: a Name use:a Govt agn: ■ **Auth status** Subj: Subjuse: a a a Series: Auth/ref: Geo subd: n Ser use: n a b Ser num: n Name: Subd type: Rules: c ¶ n DLC \$ eng \$c DLC ¶ 1 040 2 1 10 20 Detroit College of Law at Michigan State University ¶ 3 4 10 20 Michigan State University. \$b Detroit College of Law ¶ 4 ¶ 5  $\P$ 6  $\P$ 

▶ 7 670 Detroit College of Law at Michigan State University law review, vol. 3, 1995: \$b t.p. (Michigan State University, Detroit College of Law) ¶

ARN: n8004566

Ser num: n

Rec stat: n Entered: 19801013

Enc IvI: Type: Z Upd status: a Source: n Ref status: Roman: Mod rec: n Name use:a Auth status Govt agn: ■ а Subj: Subjuse: a а Series: Auth/ref: Geo subd: n Ser use: n а b

n

1 040 DLC \$ eng \$c DLC ¶

Name:

 $\blacktriangleright$  2 1 10 10 Wyoming. \$b University. \$b Division of Business and Economic Research  $\P$ 

Subd type:

Rules:

b ¶

▶ 7 670 Characterization and research investigation of alcohol ... 1976: \$b t.p. (Division of Business and Economic Research, Wyoming University) ¶

► [NEW] 8 670 Ethyl alcohol production and use as a motor fuel, 1983: \$b t.p. (University of Wyoming, Division of Business and Economic Research)

ARN: no9504568 Rec stat: n Entered: 19951311 Enc IvI: Type: Z Upd status: а Source: n Ref status: Roman: Mod rec: a Name use:a Auth status Govt agn: ■ d Subj: Subjuse: a а Auth/ref: Geo subd: n Series: Ser use: n а b Ser num: n Name: Subd type: Rules: c ¶ n DLC \$ eng \$c DLC ¶ 1 040 2 1 10 20 South-Central Minnesota Inter-Library Exchange ¶ 3 4 10 20 SMILE ¶ 4 ¶ 5  $\P$  $\P$ 6 nuc86-21222: SMILE directory of libraries ... 1980 \$b 7 670

(hdg. on MnHi rept.: South-Central Minnesota Inter-Library Exchange; usage: SMILE (South-Central Minnesota Inter-Library Exchange) ¶

►[NEW] 8 670 Smiletter, May 1982: \$b t.p. (South-Central Minnesota Inter-Library Exchange; SMILE) ¶

## **Corporate Body See Also References**

Simple "see also" references (*LCRI* 26.3B-C, p. 4, example 2)

Bodies which are related, but type of relationship is not clear

NAR

1XX Body A

**5XX Body B** 

(No \(\psi\)w subfield)

NAR

1XX Body B

**5XX Body A** 

(No \(\frac{1}{2}\)w.subfield)

## Earlier/Later references are made only to immediately adjacent headings

(LCRI 26.3B-C, p. 6, example 3)

NAR

**1XX Body A** 

5XX Body B +w b

(5XX is later heading)

NAR

1XX Body B

5XX Body A +w a

(5XX is earlier heading)

## **Corporate Body See Also References**

# Earlier/Later references are made only to immediately adjacent headings

(LCRI 26.3B-C, p. 6, example 4)

Body A

NAR

1XX Body A

5XX Body B +w b

(5XX is Later heading)

NAR

1XX Body B

5XX Body A +w a

(5XX is **Earlier** heading)

5XX Body C +w b

(5XX is Later heading)

Body C

Body B

NAR

1XX Body C

5XX Body B ≠w a

(5XX is **Earlier** heading)